

Minutes of the meeting of the Parochial Church Council
St Edmund's Church Roundhay
held on Monday 18th November 2024 at 7.45pm in the Side Chapel

Present:-

Sarah Brown (SB)	Ted Fairfax (EF)	Doug Kipling (DK)
Rev Michelle Lepine (ML)	Jean Livesey (JL)	Judith Marles (JM)
Peter Marles (PM)	Amanda Richardson (AR)	Terry Robson (TR)
Anne Seller (AS)	Anne Smith (EAMS)	Amanda Storer (AJS)
Rachel Wells (RW)	David Mitchell (DM) for Item 3	

EAMS welcomed everyone especially Michelle at her first PCC meeting and DM and began the meeting with prayers including the collect for St Edmund's Day.

1. APOLOGIES

There were no apologies.

2. DECLARATION OF INTERESTS

EAMS reminded everyone to declare an interest/conflict of interest when and if a relevant item arises.

3. FINANCIAL UPDATE

Financial Update

EAMS welcomed DM who reported that from the starting balance of £23, 554 in the Wardens' account at the beginning of November budgeted expenditure including Share Number 9 amounts to £13,194, leaving a balance of £10,360.

Peter Marles proposed that we pay share number 9. This was seconded by TR and agreed unanimously.

We are releasing the £8000 currently in an Endowment Fund for the grounds into a restricted grounds fund.

DM left the meeting.

3a GREEN JOURNEY ELECTRICAL CONTRACTS FOR THE CHURCH AND HALL

EAMS had received updated figures from Craig at Green Energy which had been circulated to PCC members.

PCC agreed to accept Craig's recommendation of switching to YU Energy on a 24 month term for both church and hall meters saving £2500 a year and using 100% green energy.

EAMS will inform Craig.

ACTION EAMS

AS is in communication with our current supplier as both meters appear on both bills.

ACTION AS

4. MINUTES OF THE MEETING HELD ON MONDAY 21ST OCTOBER 2024

The minutes were approved.

5. APPROVAL FOR THE MINUTES TO BE DISPLAYED IN CHURCH AND WEBSITE

Approval was given for the minutes to be displayed in church and on the website.

6. MATTERS ARISING FROM THE MINUTES FROM MONDAY 21ST OCTOBER

6i 3 PCC has now given approval for Share number 9 to be paid.

6ii 3ii EAMS signed the appropriate form for Green Journey.

6iii 6i EAMS reported that she had retrieved the cross from Ogdens which is now in the vestry.

She has been advised to write to Beverley Mightly, Registry Assistant, to request a Minor Works Direction.

ACTION EAMS

7. VICAR'S INTRODUCTION AND REMARKS

ML said she been made very welcome at St Edmund's and thanked PCC for all their hard work.

ML grew up in a vibrant and loving home and church. She joined St Mark's Harrogate in her late 20s and at the age of 39 had a calling to be ordained.

She is passionate about enabling and empowering people and wants to see people come to faith.

ML's priorities are to get to know the congregation and their gifts as well as the community and parish. She recognises there are some gaps which need to be addressed eg Toddler Group and holiday activities. She is also passionate about prayer and discipleship.

In the mid and longer term ML plans to hold a PCC Away Day to discuss mission at St Edmund's.

8. WARDENS' UPDATE

A report from the Wardens had been circulated.

214 people attended Michelle's induction.

Numbers at 8am serviced have remained fairly static but evening services are continuing to grow in popularity.

Baptisms are booked for December and February and 4 weddings have already been booked for 2025.

3 schools have asked for their Christmas celebrations to be held at St Edmund's.

DK has met with the Flockton family and they have agreed to authorise the release of the endowment called Church Grounds fund.

A separate team for bidding for grants and other funding is needed.

A couple of anomalies were spotted in the latest draft accounts from the accountant. Guy Millichamp has offered to help and has spoken with Philip who has given him access to the Xero software they use.

Philip has identified an independent examiner but we have had no contact with her.

ML has arranged to meet with GM in the New Year.

ACTION ML

ML will also ask other churches which financial systems they use.

ACTION ML

DK reported that a quote of £7260 from Graham Bailey for decorating the lobby area in the hall has been received. The work can be split into 3 parts and work will be dependent on hall bookings. The Hall account stands at £18,000 after paying for the re-plastering in the large hall.

9. SAFEGUARDING REPORT

Carol Milburn had sent a written report.

Since the last report we have had one incident of a male entering our premises on 2 separate occasions requesting help with getting home as he had no money.

It has been advised that we are extra vigilant when working alone and ensure that outside doors are closed and locked. It was also suggested that during services, especially smaller gatherings in the side chapel, that no one is left welcoming at the door on their own and when no one is available to supervise the door it is locked.

This week has seen concerns within the Church of England over our dealing with historic reporting of safeguarding concerns. We have received messages from the Diocese.

Carol, Michelle and the Church Wardens will be meeting to talk through our safeguarding approaches.

It was agreed that it is very difficult to monitor the doors into the hall.

It was agreed that regular hirers should be informed that a man has been wandering around various venues and they should inform the wardens and also inform them if they have any concerns about unauthorised people entering the building.

10. HALL COMMITTEE

A written report had been circulated and the contents noted.

11. MEMBERSHIP OF GROUPS AND COMMITTEES

Thanks to Rachel for producing the charts. PCC will discuss early next year. **ACTION PCC**

12. CORRESPONDENCE

12.i JL had forwarded information from the Diocese on Share payments for 2025 along with a letter from Bishop Nick to PCC members.

12.ii AS had received a letter from Anne Russell advertising Amos Trust's Christmas Tour at St Richard's Church, Seacroft on Thursday 5th December with special guests from Gaza. All proceeds will go to fund humanitarian work in Gaza and the West Bank. Further details from AS.

12.iii It was agreed that toys from the Gift Service will be given to Leeds Children's Charity at Lineham Farm, bed bundles of pyjamas and duvet sets to Zarach and toiletries and baby items to Leeds Domestic Violence Service.

It was also agreed that donations from the Crib Service should be divided between St Edmund's and Water Aid.

..... Signed Date